

# PSI Diversity, Equity, Inclusion & Belonging (DEIB) Advisory Group (AG)

## Committee Operations Guide (COG)

### Group Structure

The DEIB advisory group (AG) consists of a chair and a team of members who volunteer to support DEIB advisory group activities. The DEIB AG reports into the PSI Membership Director and has a sub-team structure that aligns with the Board of Directors (BoD) structure. See here for further details: [DEIB AG Members and Sub-Teams.docx](#).

Each DEIB AG sub-team will support a set of deliverables that have been agreed with their corresponding BoD committee. The members of each DEIB AG sub-team will provide input to their corresponding BoD committee and to the BoD on any questions related to DEIB considerations.

### Ways of Working

- ❖ The DEIB AG Chair will meet monthly with the PSI Membership Committee.
- ❖ The DEIB AG will meet every 2 months, with sub-teams meeting at a frequency agreed by each sub-team.
- ❖ The DEIB AG will use the PSI Microsoft Teams as a collaboration space.
- ❖ The DEIB AG will maintain a page on the PSI website, review annually and make updates in real time as and when needed: [Diversity, Equity, Inclusion, and Belonging \(DEIB\) at PSI](#).
- ❖ The DEIB AG will monitor emails sent to [deib@psiweb.org](mailto:deib@psiweb.org).
- ❖ The DEIB AG and sub-teams will review their goals, actions and deliverables on an annual basis at a minimum.
- ❖ The DEIB AG will summarise their activities and key accomplishments for inclusion in the PSI Annual Report.